

2024 Market Information and Vendor Guidelines

MARKET DATES

Thursdays, June 6, 2024, through September 26, 2024

MARKET TIME

9:00 am - 2:00 pm

LOCATION

Green Scene Market, 617 Michigan Avenue W, Walker, MN 56484

CONTACT

Ryan Haefele

Phone: (612) 812-4272

Email: ryanhaefele@yahoo.com

RATES

Thursday Market, Returning Seasonal Vendor Rate: \$270/season

Thursday Market, New Vendor Seasonal Rate: \$320/season

PAYMENT MAILING ADDRESS

Green Scene, PO Box 1063 Walker, MN 56484

GUIDELINES

Set up & Breakdown: Our market begins at 9:00 am and ends at 2:00 pm. Please arrive in enough time to be ready to open by 9:00 am. We ask that you do not disturb customer traffic or other vendors at any time during your arrival or breakdown.

Parking: Please park on the adjacent streets. Please do not park in the lots in front of Green Scene, Sanford Clinic, or the Quilt Shop.

Port-a-Potty: Green Scene provides a port-a-potty in our outdoor space for vendor and guest convenience.

Signage: We encourage your booth to have clear signage of your business name and what you sell.

Advertising & Social Media: Green Scene Market advertises for the Walker Community Farmers & Crafters Market through social media and print advertising. The market is listed in the Leech Lake Chamber of Commerce calendar of events and is a continued member of Minnesota Grown.

Music: We have an acoustic band play each week from 11-2. Please let us know of any issues due to volume.

Story Time: Every Thursday at 11:00 am, our local librarian will offer story time at a designated space at the market.

Food: Green Scene Eatery will provide indoor and outdoor seating, fire-roasted pizzas, sandwiches, quiche, and various beverages, including a full bar each market day.

Attendance: Please notify the market manager or call Green Scene 24 hours before the market day if you cannot attend. ***The market manager reserves the right to fill your space if it is not occupied by 8:00 am.***

Booths: Each vendor will be provided an area to accommodate a 10x10 tent. Having a booth space in one season is no guarantee that a vendor will have the same spot in any subsequent season. Booth space is assigned by market staff to allow for the best product mix, and traffic flow. Every effort is made to keep vendors in the same location throughout the market season. However, vendors may be temporarily or permanently reassigned at the sole discretion of market management. Tents must be secured to the ground with weights or in-ground clips.

Weather Policies: Severe weather can affect market operations. The market manager will decide whether to hold the market or delay the opening. This determination will not be made until set-up time, 8:30 am, on market day. Every effort will be made to provide

ample time for vendors and customers to respond safely to hazardous weather conditions. Occasionally the market can be windy. Tents and canopies should be weighted down on each canopy leg.

NON-PROFIT DONATED SPACE

Each season the Walker Community Farmers & Crafters Market donates one space to a local non-profit organization. Don't hesitate to contact the market manager for more information.

Vendors assume full responsibility for any injury, loss, or damage of any kind that may result from improperly or inefficiently securing tents, awnings, display equipment, products, or other items.

FORMS

ST19 Form. Vendors are required to submit a current ST19 each season.

<https://www.revenue.state.mn.us/sites/default/files/2011-11/st19.pdf>

COTTAGE FOOD LAW

All individuals who want to make and sell foods described in the Cottage Food Law need to register with the Minnesota Department of Agriculture (MDA) before selling food. <https://www.mda.state.mn.us/food-feed/cottage-food-law-guidance>

Market Bucks/SNAP-EBT

The Walker Community Farmers Market will be participating in Hunger Solutions Market Bucks Program. Eligible products would include fresh fruits, vegetables, meat, eggs, dairy, honey, maple syrups, jams, jellies, pickles, sauces, baked goods, and seeds or plants that produce food. Green Scene Market will process the EBT card for customers and will provide wooden tokens that are used to buy qualified products at participating booths. Green Scene will reimburse vendors at the end of each market day.

Farmers Market Nutrition Program

If you grow fresh fruits and vegetables, sell them at farmers' markets, and want to increase sales and reach new customers, read more about becoming an Authorized Vendor for the S/FMNP at the following link.

<https://www.mda.state.mn.us/food-feed/information-farmers>

Food Labeling

<https://www.mda.state.mn.us/food-labeling-requirements>